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**ADMISSION REQUIREMENTS****RESIDENT**

The Governing Board encourages the enrollment and appropriate placement of all school-aged children in school. The Superintendent or designee shall inform parents/guardians of children entering a district school at any grade level about admission requirements and shall assist them with enrollment procedures.

Before enrolling any child in a district school, the Superintendent or designee shall verify the child's age, residency, immunization, and other applicable eligibility criteria specified in law, the accompanying administrative regulation, or other applicable Board policy or administrative regulation.

The Superintendent or designee shall ensure that the enrollment of a homeless or foster child or a child of a military family is not delayed because of outstanding fees or fines owed to the child's last school or for his/her inability to produce previous academic, medical, or other records normally required for enrollment.

In addition, no child shall be denied enrollment in a district school solely on the basis of his/her arrest, adjudication by a juvenile court, formal or informal supervision by a probation officer, detention in a juvenile facility, enrollment in a juvenile court school, or other contact with the juvenile justice system.

The Superintendent or designee shall not inquire into or request documentation of a student's citizenship or immigration status, and shall not deny a student enrollment in a district school on the basis of the citizenship or immigration status of the student or his/her parents/guardians. Any information obtained about a student's or parent/guardian's citizenship or immigration status shall not be shared without parent/guardian consent or a lawful judicial order, in accordance with laws pertaining to the confidentiality of student records.

The district's enrollment application shall include information about the health care options and enrollment assistance available to families within the district. The district shall not discriminate against any child for not having health care coverage and shall not use any information relating to a child's health care coverage or his/her interest in learning about health care coverage in any manner that would harm the child or his/her family.

**Legal References:****EDUCATION CODE**

46300	Computation of average daily attendance, inclusion of kindergarten and transitional kindergarten
46600	Agreements for admission of students desiring interdistrict attendance
48000	Minimum age of admission (kindergarten)
48002	Evidence of minimum age required to enter kindergarten or first grade
48010	Minimum age of admission (first grade)
48011	Admission from kindergarten or other school; minimum age
48050-48053	Nonresidents
48200	Children between ages of 6 and 18 years (compulsory full-time education)
48350-48361	Open Enrollment Act
48850-48859	Educational placement of homeless and foster youth

- 48645.5 Enrollment of former juvenile court school students
- 49076 Access to records by persons without written consent or under judicial order
- 49408 Information of use in emergencies
- 49452.9 Health care coverage options and enrollment assistance
- 49700-49704 Education of children of military families

**HEALTH AND SAFETY CODE**

- 120325-120380 Education and child care facility immunization requirements
- 121475-121520 Tuberculosis tests for students

**CODE OF REGULATIONS, TITLE 5**

- 200 Promotion from kindergarten to first grade
- 201 Admission to high school

**CODE OF REGULATIONS, TITLE 17**

- 6000-6075 School attendance immunization requirements

**UNITED STATES CODE, TITLE 5**

- 552a Note Refusal to disclose social security number

**UNITED STATES CODE, TITLE 42**

- 11431-11435 McKinney-Vento Homeless Assistance Act

**COURT DECISIONS**

- Plyler v. Doe, 457 U.S. 202 (1982)

**Management Resources:****CSBA PUBLICATIONS**

Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017

**U.S. DEPARTMENT OF JUSTICE CIVIL RIGHTS DIVISION AND U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS JOINT PUBLICATIONS**

Fact Sheet: Information on the Rights of All Children to Enroll in School

Dear Colleague Letter: School Enrollment Procedures, May 8, 2014

**WEB SITES**

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www2.ed.gov/about/offices/list/ocr>

U.S. Department of Justice: <http://www.justice.gov>